



We wish to share our Meeting House and the gardens with other organisations. We hope you will bear in mind that the building was designed to serve as a place of worship for Quakers.

Facilities

There is a small kitchen with cups and saucers, plates, some cutlery, a refrigerator and kettle and basic cooking facilities. Use of the kitchen is included with bookings of the Meeting Room. Storage is very limited and only considered for regular bookings. A flipchart board is available.

Access for the physically disabled

There is a ramp to gain access to the building. Toilets are on the ground floor and include one with wheelchair access and grab rails; this room also has a baby changing shelf.

Hearing Loop System

The Meeting Room is fitted with an audio induction loop for the hard of hearing; those wearing a hearing aid should turn the setting to T.

Charges

Room hire charges are revised annually. Regular users will be informed of changes by the end of July.

Cancellations

We take a written or telephoned booking to be a firm commitment to use and pay for the room(s) booked unless it is specifically stated at the time to be a provisional booking. In the event of a cancellation full payment must be made.

For the sake of our warden the building must be vacated no later than 10 p.m. Regular users may wish to apply to have their own keys.

Room charges for 2016-17 (September to August)

Per Session (9am-1pm, 2pm-6pm or 6pm-10pm)	Price per session	
	Voluntary Groups	Other bookings
Main Meeting Room	£45	£66
Elgar Room	£27	£35
Philcott Room	£20	£25

Payment to be made at the time of the booking confirmation.